

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting
March 11, 2019

1. **CALL TO ORDER**

2. **ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
Absent: None

3. **OPENING CEREMONIES**

A. Pledge of Allegiance.

4. **INFORMATIONAL ITEMS**

Meet and greet - State Representative, Gayle Manning

5. **REVIEW OF OPEN QUESTIONS**

6. **COMMENTS FROM THE PUBLIC**

None.

7. **APPROVAL OF THE AGENDA WITH CHANGES**

19-042 Mrs. DeLuca moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approves the agenda with changes.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

8. **TREASURER'S BUSINESS**

A. **REPORTS**

B. **BOARD MINUTES**

19-043 Mrs. Miller moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

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Regular Meeting-- February 11, 2019

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

C. PAYMENTS OF BILLS AND FINANCIAL STATEMENTS

- 19-044** Mrs. DeLuca moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the enclosed bills and financial statements.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

D. FINAL FORMS BY BC TECHNOLOGIES PRODUCTS & SERVICES AGREEMENT

- 19-045** Mrs. Miller moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the attached agreement for athletic, academic and staff forms products and services.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

E. DISTRICT WELLNESS STIPEND

- 19-046** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education award a stipend in the amount of \$ 1000.00 to Victoria Sullinger which will be paid from the District Wellness Funds for the 2018-19 school year.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

9. SUPERINTENDENT'S BUSINESS

A. REPORTS

B. PERSONNEL

RESIGNATION AGREEMENTS

- 19-047** Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the attached resignation agreement for Jami Marquez.

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Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

- 19-048** Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the attached resignation agreement for Kimberly Meade.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS

- 19-050** Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board honor the following employee(s) request:

- a. **Kelly Flaherty**, resigning as BHS/BMS 2.5 hr. server, effective March 11, 2019, to accept another position in the district.
- b. **M. Michele Gehring**, retiring 8th grade LA teacher, effective at the conclusion of the 2018-19 school year (May 31, 2019).
- c. **Anne Nock**, retiring Speech Therapist, effective at the conclusion of the 2018-19 school year (May 31, 2019).
- d. **Sandra Roser**, resigning BIS 2.5 hr. SSP-Monitor, effective March 11, 2019 to accept another position in the district.
- d. **Tony Rozanc**, resigning as BHS boy's soccer coach, effective February 14, 2019.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

CLASSIFIED

- 19-051** Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Barb Amantea**, BHS/BMS Food Service-Server, 2.5 hrs./day (minimum), Step 1, minimum 181 days plus contracted holidays (pro-rated), \$ 12.54/hr. effective March 12, 2019.
- b. **Kelly Flaherty**, BHS/BMS SSP Paraprofessional-Monitor, .5 hrs./day (minimum), Step 1, minimum 175 days plus contracted holidays (pro-rated), \$ 12.21/hr. effective March 12, 2019.

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- c. **Kelly Flaherty**, BHS/BMS Food Service-Server, 3.5 hrs./day (minimum), Step 5, minimum 181 days plus contracted holidays (pro-rated), \$ 13.82/hr. effective March 12, 2019.
- d. **Hayley Hamby**, BHS/BMS Cleaner, 4 hrs./day (minimum), Step 1, minimum 179 days + contracted holidays (pro-rated), \$ 13.06/hr. effective March 12, 2019.
- e. **Sandra Roser**, BIS Food Service-Server, 2.5 hrs./day (minimum), Step 1, minimum 176 days plus contracted holidays (pro-rated), \$ 12.54/hr. effective March 12, 2019.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

SUPPLEMENTAL

19-052 Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract to the following personnel effective for the **2019-20** school year/season contingent upon successful completion of all payroll requirements and current certifications school year/season contingent upon successful completion of all payroll requirements and current certifications.

- a. **Scott O'Donnell**, BHS Head Football Coach, Class I, Step 4, \$ 7405.00.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

C. OTHER

19-053 Mrs. Czech moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education enter a contract for school age students age 6 through 21 with the **LORAIN COUNTY BOARD OF DEVELOPMENTAL DISABILITIES – MURRAY RIDGE CENTER** for services for the 2019-20 school year as per the attached.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

19-054 Mrs. Miller moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the attached **BROOKSIDE HIGH SCHOOL PROPOSAL FOR SUMMER PLATO**, at no cost to the district, for the period of June 3-June 28, 2019.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

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- 19-055** Mrs. DeLuca moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the attached **META SOLUTIONS EMIS COORDINATION SERVICE AGREEMENT**, effective March 8, 2019 through June 30, 2019.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

- 19-056** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached **META SOLUTIONS EMIS COORDINATION SERVICE AGREEMENT**, effective July 1, 2019 through June 30, 2020.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

10. STANDING COMMITTEE REPORT

1. Joint Vocational School – Sandy Jensen
4-hour retreat provided by Aspire of Sheffield Village. Set goals.
2. Athletic Counsel – Lisa Miller
Looking for head soccer coach. A head football coach was hired. Purchased HUDL for all sports.
3. Legislative Liaison – Amy DeLuca
HB 127 and SB 81
4. Endowment Fund – Pat Czech
April 6th fundraising buffet dinner at St. Teresa.
5. S.A.L.T. – Sandra Jensen
Heather Ketchum success article. Robotics- 5 teams competing at world event, sending 2 HS and 3 Elem teams to participate. HS ranked 5th in State and Elem ranked 3rd. Ties Brunswick for Ohio.
6. Finance Committee – Sheila Lopez
Meeting is needed.

11. EXECUTIVE SESSION

- 19-057** Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

TIME: 6:15 PM

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

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To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) ☐ Appointment;
- 2) ☐ Employment;
- 3) ☐ Dismissal;
- 4) ☒ Discipline;
- 5) ☐ Promotion;
- 6) ☐ Demotion;
- 7) ☐ Compensation;

A. ☐ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)

B. ☐ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

C. ☐ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

D. ☐ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

E. ☐ Matters required to be kept confidential by federal law or regulations or state statutes.

F. ☐ Details relative to security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

19-058

Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education reconvene from executive session by consent at 7:35 P.M.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

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12. ADJOURNMENT

19-059 Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education adjourns.

Time: 7:35 PM

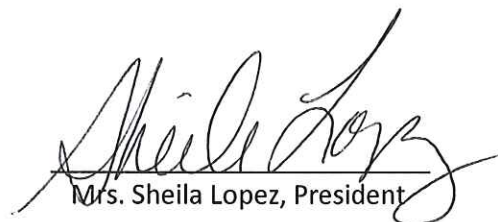
Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0



Michael A. Pissini, Treasurer


Mrs. Sheila Lopez, President

The next regular meeting will be: April 8, 2019 in the BHS/BMS Media Center
at 5:30 p.m.

